



New York Alumni Chapter
Kappa Kastle Brownstone
HOUSE RENTAL AGREEMENT

This document serves as a contractual agreement between the Undersigned and the New York Alumni Chapter of Kappa Alpha Psi Fraternity, Inc. located at 472 West 141st Street, New York NY 10031 and cannot be altered or changed in any way without the expressed consent of the Polemarch (President) of the Chapter and the designated manager of the property.

General Patrons
BASE RENTAL FEE(s) \$760
(Customized Base Fee for Special and/or door charge Events)
OR
BASE MEETING FEE(s) \$50/hr. First Floor Only
SECURITY DEPOSIT FEE(s) \$300
(Customized Security Deposit Fee for Special Events)

Base rental price includes usage of the first & second floors; And the back room third floor(Brick Room) for five hours (earliest start time is 9:00pm), along with basic use of the utilities of the kitchen and availability of the bar. The Security Deposit Fee and 50% of the Base Fee & additional charges is required to guarantee a rental date. The balance is due one week prior to the event. Event latest start time is 10:00pm

ADDITIONAL CHARGES:

Hours
Each Additional Hour: @ \$100

Additional Space
Memorial Museum Room(3rd FL) \$100
Open Area Front Room (4th FL) \$100 Cigar Back Room(4th FL) \$100

INSURANCE LIABILITY:

Each patron must provide proof of liability insurance. The liability insurance must include coverage of no less than \$2,000,000. Please review in DETAIL the "Waver" document on page 2. There's NO exceptions to this policy.

AGREEMENT:

I do hereby agree to be a renter of the property at 472 W. 141 street. By signing I agree to conduct my event under the following requirements:

- My event shall last four hours and in the event it goes over four hours I will pay an additional \$100 for the first hour and \$100 per hour there after.
I understand it is my responsibility to broom sweep and collect all garbage immediately following my event.
I understand that preparation time which occurs 30 minutes prior to my event will be counted as part of my event time period.
I understand that DJ breakdown time will be counted as part of my event after 30 minutes of the event's conclusion.
I understand no decorations, which could harm or damage or mark the walls or wood or any other item in the property.
I understand that there is no Loitering in front and/or around the building
I understanding I am fully responsible for all the invitees to my event and responsible to communicate the House Rules to all invitees
I understand all garbage bags are to be place on the first floor prior to departing the premises
I understand all items used for the event will need to be taken prior to departing the premises; if not all items will be discarded

ANY AND ALL VOLATIONS TO THIS AGGREMENT WILL AUTOMACTALLY FORFIET YOUR SERCURITY DEPOSIT

Date of event: Time Period of Event: to

Amount Received: Amount Owed:

(Renter Print Name) (House Representative Name)

(Renter Signature) (House Representative Signature)



**New York Alumni Chapter  
Kappa Kastle Brownstone  
HOUSE RENTAL WAIVER AGREEMENT**

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(1) The Renter: (A) waives any and all demands, claims, actions, liabilities, and expenses associated with, connected with, related to, and inherent in the wrongful acts of its members, guests and patrons in their use of the Kappa Kastle; (B) assumes all risks associated with, connected with, related to, and inherent in the wrongful acts of its members, guests and patrons in their use of the Kappa Kastle; and, (C) indemnifies, releases from any and all liability, and hold harmless Kappa Alpha Psi Fraternity, Inc., its chapters, officers, directors, and members, as to all aspects of the wrongful use of the Kappa Kastle by the Renter, its members, guests and patrons.

(2) The Renter agrees to obtain and to present to Kappa Alpha Psi Fraternity, Inc., New York Alumni Chapter, (no later than one week prior to the dated of the rental), a Certificate of Liability Insurance in the amount \$2 million per claim for any and all demands, claims, actions, liabilities and expenses associated with, connected with, related to, and inherent in the use of the Kappa Kastle by its members, guests and patrons.

Waiver provided by \_\_\_\_\_

Date of event: \_\_\_\_\_

Time Period of Event: \_\_\_\_\_ to \_\_\_\_\_

\_\_\_\_\_  
(Renter Print Name)

\_\_\_\_\_  
(House Representative Name)

\_\_\_\_\_  
(Renter Signature)

\_\_\_\_\_  
(House Representative Signature)